



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003
Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC
Website www.recindia.com & www.recindia.nic.in

No: REC/IT/93/2009/

Date: 16/03/2011

To,

All Authorized Dealers/ Distributors/ Retailers of Apple Macintosh

Subject: Quotation for Purchase of Desktop, All-in-One Printer and UPS with Installation, Commissioning and minimum One Year On-Site Comprehensive Warranty Maintenance at New Delhi

Rural Electrification Corporation Ltd., (A Govt. of India Enterprise) under Ministry of Power, invites quotes for purchase of Desktop, All-in-One (Print, copy, scan and fax) Printer and UPS with Installation, Commissioning and Minimum One Year On-Site Comprehensive Warranty Maintenance at New Delhi as per the given specification.

You are requested to kindly provide us your best rates as offered to Government organizations with the following format:

Format for Quote on Bidder's Letter Head				
PRICE SCHEDULE				
Item Code (A)	Item Description/General Specification (B)	Unit Price (including all taxes) (C)	Quantity (D)	Total Price (including all taxes) (E)=(C*D)
1.	Apple iMac Desktop with Minimum Speciation: 27-inch: 3.2GHz Intel Core i3 2560-by-1440 resolution 4GB (two 2GB) memory 1TB hard drive ¹ 8x double-layer SuperDrive ATI Radeon HD 5670 with 512MB Preloaded with Mac OS	In Figures: In Words	01	In Figures: In Words
2.	MS Office 2007 Professional With Media (for Mac OS)	In Figures: In Words	01	In Figures: In Words
3.	HP Photosmart C6180 All-in-One Printer with Print, copy, scan, fax	In Figures: In Words	01	In Figures: In Words
4.	APC Smart-UPS 800 VA USB & Serial 230V with maintenance free battery Minimum Speciation: APC Smart-UPS, 500 Watts / 750 VA, Input 230V / Output 230V, Interface Port DB-9 RS-232, USB, SmartSlot with CD, Smart UPS signalling RS-232 cable, USB cable etc.	In Figures: In Words	01	In Figures: In Words
GRAND TOTAL				In Figures: In Words

Date:
Place:

(Signatures of Authorized Signatory)
Name:

Note:

1. Prices all inclusive of taxes including sales tax, VAT, octroi & road permit. It is bidder's responsibility to deliver the goods at final destination. RECL may assist if required.
2. Costs should be indicated clearly both in figures and words and any cutting/ erasures/ overwriting/ deletions/ modifications etc. shall be properly attested by the authorized signatory otherwise the bid is liable to be rejected.
3. Under no circumstances any extra/ additional taxes, duties, levies etc. shall be payable to the bidder by RECL unless such a tax, duty or levy has been newly introduced and notified by the Government of India.
4. Prices should be indicated in Indian Rupees only and in the respective units indicated at each row.
5. Calculations against each row as specified in the price schedule should be carried out carefully both for the total of each row and the Grand Total. Furnishing of any miscalculation etc. shall be at the bidder's risk and cost and the bid may be liable for summary rejection.
6. In case of a difference/ discrepancy between prices quoted in Words and/or Figures the higher of the two shall prevail.
7. The prices indicated by the bidder should be inclusive all expenses in terms of comprehensive warranty maintenance as indicated.
8. **Costs for all items must be quoted** otherwise the bid shall be rejected outright.
9. RECL shall carry out recalculation/ verification of the prices, Total (against each item) and Grand Total based on the formula/prices/cost quoted by the bidder for unit price with all applicable taxes (as applicable) based on indicated approximate quantities and the final calculations as arrived by the RECL shall be binding on the bidder.
10. In case of any part/ sub-component/ sub-assembly/ software/ peripherals etc. not being quoted / included by the bidder for the effective and efficient performance of the equipment/ product and/or any hiding/ false/ forging etc. of information/ quoted prices in the price schedule then the same shall be at the bidder's risk and cost and in the event of failure to comply shall result in summary rejection of bid and revocation of appropriate tender clauses and blacklisting of the bidder, at the discretion of the RECL, and in such an event RECL reserves the right to carry out financial evaluation of the rest of the bids as per the tender terms and conditions.
11. The bidder shall be deemed to have noted and agreed to as specified in the tender that REC will NOT provide "Form C/D".
12. The bidder shall be deemed to have noted and agreed to the right of RECL to order for super-set/ sub-set of the items and/or procuring the same and/or similar items from alternate and/or different sources at RECL discretion.

Terms & Conditions:

1. Sealed Price quotation submitted should be valid for 90 days from the date fixed for opening of the bid documents and that shall remain bound by a communication of acceptance within that time and any extended period provided that not withdrawn in writing.
2. Date and Time Limit for submission : **23/03/11 till 11 AM**
3. The Sealed Price Quotation shall be addressed to The AGM(IT), RECL, Core 4, Scope Complex, 7 Lodi Road, New Delhi – 110 003 mentioning bid no. and date.
4. Quantity as indicated in this document is subject to change determined by the needs of the RECL.
5. All the items should be delivered within 1 week and install, commissioning of equipment within subsequent week time from the date of issue of the purchase order.
6. The RECL reserves the right to reject lowest quotation or all the quotations or accept any quotation or part thereof without assigning any reason.

7. Terms Of Payment:
- No advance payment shall be made.
 - Payments shall be subject to deductions of any amount for which the Vendor is liable as per tender. Further, all payments shall be made subjects to deduction of TDS (Tax deduction at Source) as per the prevailing income- Tax Act and any other taxes as on the date of invoice submission and/or payment date, whichever is higher.
 - All Payments shall be made in Indian Rupees only.
 - 90% payment on successful delivery, installation and commissioning at the destination/ location as mentioned in the Purchase Order and submission of duly certified delivery/installation note by the user and/or authorized RECL official.
 - Balance 10% payment on completion of successful on-site comprehensive warranty maintenance period of one year as certified by the user and/or authorized RECL official.
 - All relevant proof of delivery duly signed by the concerned officer at RECL various offices etc. to be submitted by the Vendor for processing payment.
8. Liquidated Damages for Delays:
- Time is essence of the contract. The successful bidder must supply, install, test and commission all the equipment specified in Schedule within 2 weeks of entrustment of the order. Failure to supply or commission all or some of the equipment(s) on or before the stipulated date will entail a penalty equal to 1.5% of the value of contracted Package price per week subject to maximum of 10% of total contract value. The amount of 1.5% of the value of the contract package is predetermined and pre-estimated agreed to between the parties. Payment of liquidated damages does not affect the successful bidder's liabilities.
 - In the case of delay in compliance with the order beyond 10 days of the stipulated time period, REC will have the right to cancel the order and blacklist the bidder from supplying and products/ services to REC for a period as decided by REC. RECL will complete the execution of incomplete orders through alternate sources at the risk and cost of the defaulting vendor.
9. The above items may require to delivered & installed at specified locations in Delhi & NCR.
10. The bidder shall be deemed to have noted and agreed to as specified in the tender that REC will NOT provide "Form C/D".
11. **Evaluation of Quote:** Quotes will be evaluated on the basis of lowest quote (LQ1) in (Price schedule) for Grand Total, however arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected. If there is a discrepancy between words and figures, whichever is the higher of the two shall be taken as bid price, but for the purpose of calculation of lowest bidder in case the bidder becomes lowest bidder, the lowest of the two shall be taken as the final price for the items at the time of issuing of Purchase Order.
12. No deviations in the technical specification will be accepted. Any violation there off may lead to rejection of the bid.
13. By quoting to this invitation to quote the bidder shall be deemed to have agreed to all the terms and conditions.

Yours faithfully,

(P. K. Mukopadhyay)
AGM (IT/ERP)